

# Salesforce Keyboard Shortcuts for Lightning Experience

Work faster in Lightning Experience apps with keyboard shortcuts. You can search for, edit, save, and close a record without touching a mouse.

## REQUIRED EDITIONS

Available in: **Essentials, Group, Professional, Enterprise, Performance, Unlimited, and Developer** Editions



### NOTE

- You can't customize keyboard shortcuts in Lightning Experience.
- Keyboard shortcuts aren't case-sensitive. For example, Shift+B is the same as Shift+b. If Ctrl, Alt, or Shift is part of the shortcut, the sequence of the keys doesn't matter. For example, Ctrl+Alt+A is the same as Alt+Ctrl+A.
- For shortcuts that specify "then," release the first key, or key combo, before typing the next key. The comma isn't part of the shortcut.
- Keyboard shortcuts are supported on U.S. and U.K. keyboards. Shortcuts that include / (forward slash) and . (period) aren't supported on other language keyboards.
- Lightning Experience keyboard shortcuts don't work on Salesforce Classic apps viewed in Lightning Experience.

These shortcuts work in all Lightning apps with standard navigation. Lightning apps with console navigation have additional shortcuts. You can't use these shortcuts in apps created in Salesforce Classic.

COMMAND	DESCRIPTION	SHORTCUT
<b>Global</b>		
	Close or deselect a window.	
Close or deselect	You can't close some windows and dialogs with this shortcut.	Esc
	Edit a record.	
Edit	This shortcut doesn't work with Lightning Knowledge articles, reports, dashboards, feed items, approval requests, and email messages.	E
Insert quick text	Displays the quick text browser. Use the browser to find, preview, and insert quick text.	Windows: Ctrl+. macOS: Cmd+.
Open or close Macros	Opens or closes the Macros utility.	M
	Opens or closes the Notes utility.	
Open or close Notes	To use this shortcut, first open the utility.	N
	Submits a post or comment.	Windows: Ctrl+Enter
Post to feed	You can submit posts, comments, and questions with details. This shortcut doesn't work on other publisher actions, such as emails and polls.	macOS: Cmd+Enter
	Save a record.	Windows: Ctrl+S
Save	Your focus must be on a field.	macOS: Cmd+S
Search	Places your cursor in the search box.	/

COMMAND	DESCRIPTION	SHORTCUT
		Windows: Ctrl+/ macOS: Cmd+/ <b>Navigation</b>
Show shortcut menu	Displays the available shortcuts in a modal window.	
Focus notifications	Focuses the notification panel. Press the shortcut again to focus the next notification.	C
Focus notifications (reverse order)	Focuses the notification panel. Press the shortcut again to focus the previous notification.	Shift+C
Go to composer window	Goes to the docked composer window.	G, then D
	Takes you to the publisher.	
Go to publisher	If your publisher has multiple actions, you can use the Tab and arrow keys to navigate within the publisher.	G, then P
Go to utility bar	Goes to the utility bar.	G, then U
Switch walkthrough focus	When the walkthrough window is displayed over the app, this shortcut lets you switch focus between the walkthrough and the app.	F6